



**Regd. & Corporate office:**  
Plot No: 19-III, Road No. 71,  
Opp. Bharatiya Vidya Bhavan Public School,  
Jubilee Hills Hyderabad – 500 096, Telangana, INDIA,  
Tel.: +91- 40-6628 8888; Fax: +91-40-23551402  
CIN: L24239AP1987PLC008066  
Email: [info@smspharma.com](mailto:info@smspharma.com), [www.smspharma.com](http://www.smspharma.com)

To  
M/s Aarthi Consultants Pvt. Ltd.  
1-2-285, Domalguda,  
Hyderabad – 500029,  
Telangana State, India.  
Phones: 040-27638111/27634445/27642217

Date: \_\_\_\_\_

Dear Sirs,

**Company: SMS Pharmaceuticals Limited**

**Request for Registering Change of Name / New Signature**

I request you to record and register the change of my name as follows:

- 1) FOLIO NO/CLIENT ID: \_\_\_\_\_ DP ID: \_\_\_\_\_
- 2) EMAIL ID: \_\_\_\_\_
- 3) CONTACT: Mobile: \_\_\_\_\_ Landline: \_\_\_\_\_
- 4) CHANGE OF NAME :
  - a) Earlier name as per your record : \_\_\_\_\_
  - b) New Name to be registered now : \_\_\_\_\_
- 5) REGISTRATION OF NEW SIGNATURE :
  - a) Earlier Signature as per your record: \_\_\_\_\_
  - b) New Signature for registration : \_\_\_\_\_

I am enclosing the following document\*:

- a) Notarised copy of Marriage Certificate.
- b) Notarised Affidavit or Certified copy of Court Order for Change of Name
- c) **(Where change of name is not due to marriage).**
- d) Income Tax Permanent Account No (PAN) with my new name/signature displayed on it.
- e) Original Share Certificates Nos \_\_\_\_\_ for \_\_\_\_\_ shares for recording the change of name in the Share Certificates. **(Please send all share certificates held under the folio)**

*\*(Please cross heads not applicable for you)*

Yours faithfully

\_\_\_\_\_  
\*(Existing Signature of Shareholder)  
Earlier Name of Shareholder

\_\_\_\_\_  
(New Signature of Shareholder)  
New Name of Shareholder

Encl:

**NOTE: \* Existing Signature of shareholder should be as per specimen recorded with the Company.**